



Form 205

Corporations Act 2001
136(5), 157(2), 162(3), 461(2), 491(2),
506(1B), 507(11), 510(1A)
Corporations Regulations 2001
1.0.12

Notification of resolution

If there is insufficient space in any section of the form, provide details in an annexure – refer to Guide for annexure requirements

Company details

Company name

ACN/ABN

Lodgement details

Who should ASIC contact if there is a query about this form?

Firm/organisation

Contact name/position description

ASIC registered agent number (if applicable)

Telephone number

Postal address or DX address

1 Subject(s) of the resolution

Please tick box(es) which apply

157(2)	<input type="checkbox"/> Change of company name	ASIC internal form code
	Is the proposed name identical to a registered business name(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	A
	If yes, I declare that I own, or am registering the company name for the owner(s) of the identical business name(s), the registration details of which are listed below.	
	Business number	State/Territory of registration
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
162(3)	<input type="checkbox"/> Change from public company to proprietary company	B
162(3)	<input type="checkbox"/> Change from proprietary company to public company	C
162(3)	<input type="checkbox"/> Change from no-liability company to company limited by shares	F
162(3)	<input type="checkbox"/> Change from limited company to unlimited company	G
162(3)	<input type="checkbox"/> Change from unlimited company to limited company	H
162(3)	<input type="checkbox"/> Change from company limited by guarantee to company limited by shares	AA
162(3)	<input type="checkbox"/> Change from company limited by both shares & guarantee to company limited by shares	AB
162(3)	<input type="checkbox"/> Change from company limited by both shares & guarantee to company limited by guarantee	AC

1 Continued ... Subject(s) of the resolution

Please tick box(es) which apply

	ASIC internal form code
162(3) <input type="checkbox"/> Change from limited (mining) company to a no-liability company	X
136(5) <input type="checkbox"/> Alteration of constitution	J
491(2) <input type="checkbox"/> Voluntary winding up by members	L
491(2) <input type="checkbox"/> Voluntary winding up by creditors	M
461(2) <input type="checkbox"/> Company resolved to be wound up by Court	AD
506(1B) <input type="checkbox"/> Powers & duties of liquidator (voluntary)	AF
507(11) <input type="checkbox"/> Company's arrangement with liquidator	AG
510(1A) <input type="checkbox"/> Binding arrangements on company/creditors	AH
<input type="checkbox"/> Other <input type="checkbox"/> Section number <input type="text"/> <input type="checkbox"/> Brief description <input type="text"/>	R

2 Details of the resolution

Tick the appropriate box & provide details

Date of meeting

/ /
[D] [D] [M] [M] [Y] [Y]

The resolution: Set out below in the attached annexure marked "....." (show mark A B etc), was passed or agreed to (as required) as a special or ordinary resolution (as applicable) in accordance with the *Corporations Act 2001*.

Signature

This form must be signed by a current officeholder or external administrator of the company.

I certify that the information in this cover sheet and the attached sections of this form are true and complete.

Name

Capacity

Director

Company secretary

External administrator

Signature

Date signed

/ /
[D] [D] [M] [M] [Y] [Y]

Lodgement

Send completed and signed forms to:
Australian Securities and Investments Commission,
PO Box 4000, Gippsland Mail Centre VIC 3841.

Or lodge the form at your nearest Service Centre

For help or more information

Telephone 1300 300 630

Email info.enquiries@asic.gov.au

Web www.asic.gov.au

Guide: Notification of resolution

This guide does not form part of the form. It is included by ASIC to assist you in completing and lodging the Form 205.

Signature	This form must be signed by a current officeholder or external administrator of the company.
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Lodgement period	Lodging periods are calculated from the date on which the special or ordinary resolution was passed or agreed to—which ever is applicable.		
	Change of name	14 days	\$330
	Change from public to proprietary company (a Form 206 must be lodged)	14 days	\$65
	Change from proprietary to public company (a Form 206 must be lodged)	14 days	\$65
	Change from LMG & LMSG to LMSH, or other (a Form 206 must be lodged)	14 days	Various
	Alteration to company's constitution (s136(5))	14 days	Nil
	Voluntary winding-up (s491(2))	7 days	Nil
	Company resolved to be wound up by Court (s461(2))	14 days	Nil
	Powers & duties of liquidator (voluntary) (s506(1B))	14 days	Nil
	Company's arrangement with liquidator (s507(11))	14 days	Nil
	Binding arrangements on company/creditors (s510(1A))	14 days	Nil
	Other - see <i>Corporations Act 2001</i>	Various	Various

Late lodging fee	If lodged within 1 month after the prescribed lodging period stated above	\$65
	If lodged more than 1 month after the prescribed lodging period stated above	\$270
	A receipt will not be issued unless requested. Generally, a form is not regarded as being lodged until it is received and accepted by ASIC as being in compliance with s1274(8) of the <i>Corporations Act 2001</i> .	

Additional requirements	<p>The details of the resolution must be machine printed or clearly handwritten.</p> <p>Names: A name is available unless it is identical to a name that is currently reserved or registered under the <i>Corporations Act 2001</i> for another body, or is identical to a name that is included on the national business names register in respect of another individual or body who is not the person applying to have the name, or is unacceptable for registration under the Regulations.</p> <p>If the company proposes to change its name to a name which is identical to a registered business name(s), ASIC must be satisfied that the company is entitled to the use of the name under s147. To assess entitlement to the name, the questions regarding the business name(s) issue shown on the Form 205 must be completed. Alternatively, that information may be given in a statement attached to the Form 205 (as an annexure) under the heading 'Declaration Regarding Registered Business Name(s)'. Be sure to provide the same information as is required on the Form 205. The statement must also be dated and signed by a director/secretary of the company as being 'true and correct' as follows: <i>'I declare that the information given in this statement is true and correct'</i>.</p>
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How to provide additional information	<p>Annexures</p> <p>If there is insufficient space in any section of the form, you may alternately submit annexures as part of this lodgement.</p> <p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none"> use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides show the company name and ACN or ARBN number the pages consecutively print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc. endorse the annexure with the words: <i>This annexure (mark) of (number) pages referred to in form (form number and title)</i> sign and date the annexure <p>The annexure must be signed by the same person(s) who signed the form.</p>
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Lodgement	<p>Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841.</p> <p>or lodge the form at your nearest Service Centre</p>	<p>For help or more information</p> <p>Telephone 1300 300 630 Email info.enquiries@asic.gov.au Web www.asic.gov.au</p>
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